

**BILL CHILDRESS ELEMENTARY**  
**School Parent and Family Engagement Policy**  
**2023-2024**

**PART I.**

The **Bill Childress Elementary** agrees to implement the following statutory requirements:

- Consistent with section 1116, the school will work to ensure that the required school level parental involvement policies meet the requirements of ESSA section 1116, and each include, as a component, a school-parent compact consistent with ESSA section 1116 subsections (c) through (f). **Title I regulations require that each school served under Title I jointly develop with and distribute to parents of participating children, a written parent and family engagement policy agreed on by the parents that describes the requirements outlined in Title I law.**
- Schools will notify parents of the policy in an understandable and uniform format and, to the extent practicable, in a language the parents can understand. The policy will be made available to the local community and updated periodically to meet the changing needs of parents and the school. The campus is required to provide methods of communication in the dominant languages of our community (English and Spanish, as per board policy). If parents request to have information in an additional format (Braille, alternative language, etc.), the campus will work with the district office to provide it in the alternative method.
- Bill Childress Elementary will ensure that the current family engagement policy shall be widely provided to parents. The methods of distribution to parents and family members of our students will be in the following manner:
  - (A) School Messenger
  - (B) Parent Teacher Conferences
  - (C) School-wide events held throughout the year
  - (D) Posting the written policy on local campus webpage
  - (E) Providing copies of our written policy to our school community upon request
  - (F) Copies will be available in the library, parent resource center, and front office
  - (G) Posting on our social media websites (Twitter, Facebook)
- In carrying out the Title I, Part A, parent involvement requirements, to the extent practicable, the school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under ESSA section 1111 in an understandable and uniform format and including alternative formats upon request and, to the extent practicable, in language parents understand.

- If the school-wide program plan for Title I, Part A, developed under section 1114(b), is not satisfactory to the parents of participating children, the school will submit any parent comments with the plan when the school submits the plan to Canutillo Independent School District.
- The school will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the 1 percent reserved goes directly to the schools.
- The school will build its own and the parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement.
- The school will provide other reasonable support for parental involvement activities under section ESSA 1116 as the parents may request.
- The school will be governed by the following statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with this definition:

*Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—*

*(A) that parents play an integral role in assisting their child's learning;*

*(B) that parents are encouraged to be actively involved in their child's education at school;*

*(C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*

*(D) carrying out of other activities, such as those described in ESSA section 1116.*

## **PART II. DESCRIPTION OF HOW SCHOOLS WILL IMPLEMENT REQUIRED SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS**

1. The **Bill Childress Elementary School** will take the following actions to involve parents in the joint development of its school parent and family engagement plan under ESSA section 1116:
  - *Have regular meetings and invite parents to attend*

- *Consider input, ideas, and suggestions*
  - *Provide the opportunity to parents to voice their opinions*
2. The **Bill Childress Elementary School** will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:
- *Include parent representative in Campus Improvement Plan*
  - *Include parent and community representative in District Improvement Plan*
  - *Principal will present and review assessment data*
  - *Principal or Assistant Principal will present and review Texas Attendance Laws*
  - *Principal or Assistant Principal will present and review Anti-Bullying Laws to include cyber-bullying under David's Law*
  - *Include parents on our Campus Needs Assessments*
  - *Include parents on our LPAC decisions*
3. The **Bill Childress Elementary School** will hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a time convenient for parents and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite all parents of children participating in Title I, Part A programs to this meeting, and will encourage them to attend, by:
- *Sending notices and invitations home in English and Spanish*
  - *School Messenger reminders in English and Spanish*
  - *Personal phone calls by our Parent Liaison*
  - *Personal phone calls by administration or appropriate personnel*
4. The **Bill Childress Elementary School** will provide parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet by:
- *Sending progress reports home every 3 weeks and sharing I-Station data, and unit assessment data with parents*
  - *Interpreting school documents in a parent's primary language*
  - *Having an interpreter on hand to translate important information at school wide meetings and events*
  - *Working with a sign language interpreter to provide translation during parent/teacher conferences,*

- *Working with an interpreter to provide translation during parent/teacher conferences, making available parent resource in our center that are in English and Spanish*
  - *Inviting parents to the ARD, 504, and SST meetings*
  - *Having parent representation at LPAC meetings as required by law*
5. The **Bill Childress Elementary School** will, at the request of parents, provide opportunities for regular meetings for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible by:
- *Using the School Messenger in English and Spanish*
  - *Setting up conferences with teacher*
  - *Setting up conferences with administration*
  - *Personal phone call by the administration*
  - *Personal phone call by teacher*
  - *Personal phone call by the Parent Liaison*
6. The **Bill Childress Elementary School** will provide parents with guidance on how to access TEA Family Portal to view State Test Results (e.g., STAAR, STAAR Alt., TELPAS, TELPAS Alt.). Computers will be available in the parent center for parents to access and print reports.
7. The **Bill Childress Elementary School** will take the following actions to provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002) by mail or notice sent home with the student.
8. The **Bill Childress Elementary School** will provide assistance to parents of children served by the school, as appropriate, in understanding topics by undertaking the actions described in this paragraph --
- *the state's academic content standards,*
  - *the state's student academic achievement standards,*
  - *Texas Attendance Law*
  - *the state and local academic assessments including alternate assessments,*
  - *the requirements of Part A,*
  - *how to monitor their child's progress, and*
  - *how to work with educator*

This will be done through

- *Sessions with the administration on our Coffee with the Principal meetings (Parent Advisory Council or PAC)*
- *ARD meetings*

- *504 meetings*
  - *Student Study Teams meetings*
  - *Parent Teacher Conferences*
  - *Individual teacher conferences*
  - *Individual conferences with the administration*
  - *LPAC meetings*
9. The **Bill Childress Elementary School** will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training and using technology, as appropriate, to foster parental involvement, by:
- *Parent Teacher Conferences*
  - *Literacy Night(s)*
  - *Opening the Parent Center to the parents and parent volunteers and have computers, printers, and other equipment available for parents to use*
  - *Parent University sessions*
10. The **Bill Childress Elementary School** will, with the assistance of its parents, educate its teachers, pupil services personnel, principals and other staff in how to reach out to, communicate with, and work with parents as equal partners in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by offering the opportunity to parents and community members to become volunteers at our school.
11. The **Bill Childress Elementary School** will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, or other programs. The school will also conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by offering the opportunity to parents and community members to become volunteers at our school.
12. The **Bill Childress Elementary School** will take the following actions to ensure that information related to the school and parent-programs, meetings, and other activities is sent to parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:
- *Send all communications, flyers, and written notices in Spanish and English*
  - *Send School Messenger communications in Spanish and English*
  - *Provide translators during Parent/Teacher Conferences in the fall and the spring*

### **PART III. DISCRETIONARY SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS**

NOTE: The School Parental Involvement Policy may include additional paragraphs listing and describing other discretionary activities that the school district, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement, such as the following discretionary activities listed under ESSA section 1116:

- involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training;
- providing necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training;
- paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
- training parents to enhance the involvement of other parents;
- arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators who work directly with participating children, arrange meetings with parents who are unable to attend conferences at school in order to maximize parental involvement and participation in their children's education;
- adopting and implementing model approaches to improving parental involvement;
- establishing a school parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs;
- developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities.

### **PART IV. ADOPTION**

This School Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by the Campus Improvement Committee (CIC).

This policy was adopted by the **Bill Childress Elementary School** on \_\_\_\_\_  
and will be in effect for the period of **2023 - 2024**. This policy will be available to all parents  
of participating Title I, Part A children.

\_\_\_\_\_  
*(Signature of Authorized Official)*

\_\_\_\_\_  
*(Date)*